Job Corps offers:
- a High School Equivalency Diploma (H.S.E.D.)
- vocational training
- driver's education
- housing
- meals
- basic medical & dental insurance
- a modest living and clothing allowance
- social and independent living skills
- career transition services for one year after graduation

Eligibility:
Applicants must be 16 – 24 years old, a legal United States resident, economically disadvantaged, and/or have a documented disability

Job Corps is committed to providing students with a safe, learning environment and has a Zero Tolerance Policy for Drugs and Violence.

Vocational training opportunities may include:
Automotive, Bricklaying, Business technologies, Carpentry, Culinary Arts, Facilities Maintenance, Health Occupations (Certified Nursing Assistant), Painting, Security, & Welding

Students will develop their own Personal Career Development Plan in order to identify and reach their life goals.

For more information, contact your nearest Outreach & Admissions Counselor at:

(608)242-4893
or visit http://jobcorps.doleta.gov

Job Corps is a U.S. Department of Labor/Employment and Training Administration program providing education and career skills training at 122 centers nationwide.

Job Corps is a U.S. Department Labor and Equal Opportunity Employer Program.
TDD/TYY telephone number is (800) 733-5627
Job Corps Eligibility Requirements

Age Requirements
16 – 24 years of age. A student cannot apply for Job Corps until they are 16 and must arrive on center before they turn 25. A student may turn 25 or 26 after they are a student on center. Any student under the age of 18 must have parent or legal guardian consent to enroll.

Income Requirements
Economically disadvantaged. A student’s individual and/or family income must fall below federal poverty income guidelines which are based on family size. The individual must also be a legal United States resident.

Additional criteria that may qualify a student for Job Corps (regardless of their income):
*Any type of a documented disability--learning, physical, or mental--may qualify a student for Job Corps
*An individual who receives cash welfare payments, government medical assistance, or food stamps
*A foster child for whom state or local government payments are made or a ward of the state

Behavior
Drug and alcohol free at time of admission. Applicants will be tested on center to show their ability to remain drug free during enrollment. Students must be free of all behavioral problems that would prevent them or others from successfully participating in Job Corps. Students cannot interview with any open court cases or outstanding fines, restitution, or community service. Other issues regarding a student’s behavior record that are considered during the application process include:

1. Current and past face-to-face supervision with a social worker or probation/parole office;
   *face-to-face supervision must be completed before a student is eligible for Job Corps
   *misdemeanor or felony convictions may require a 1 – 3 year wait before eligible for Job Corps
2. Participation in alcohol and other drug treatment programs, anger management, or counseling
3. Any periods of incarceration or jail time
4. A student’s inability to adjust to the standards of conduct, discipline, and training that is required

Child Care
Adequate child care arrangements must be made for applicants with dependents. There is only one center in this region that has child care arrangements for a student to bring their child to Job Corps and it may take 4 – 6 months to enroll. Students cannot enroll in Job Corps if they are more than 12 weeks pregnant.

Attitude
Job Corps is a voluntary program and a student cannot be forced to attend! Applicants must attend class daily, follow all program rules and expectations, be respectful toward Job Corps staff, and be interested in establishing a career or future for themselves.

phone: (608) 242-4893                email: Bergh.jason@jobcorps.org
mailing address: 1819 Aberg Ave.
Madison, WI 53704                  fax: (608)242-4917
## Job Corps Centers

*Call the center to set up a tour today!*

### Atterbury Job Corps Center
- **Location:** Edinburgh, Indiana  
  - **Phone:** (812) 526-5581
- **Trades:** Brick Masonry, Business Technologies, Carpentry, Cement Masonry, Certified Nursing Assistant, Computer Operator, Culinary Arts, Electrical, Facilities Maintenance, Glazing, Heavy Equipment Operations/Repair, Painting, Retail Sales, Security, Sign & Billboard Painting, Welding

### Blackwell Job Corps Center
- **Location:** Laona, Wisconsin  
  - **Phone:** (715) 674-2311
- **Trades:** Brick Masonry, Business Technologies, Carpentry/Union Construction, Electrical, Certified Nursing Assistant (CNA), Painting, Welding

### Chicago Job Corps Center
- **Location:** Chicago, Illinois  
  - **Phone:** (773) 847-9820
- **Trades:** Brick Masonry, Business/Office Technologies, Carpentry, Certified Nursing Assistant (CNA), Computer Service Technician, Manufacturing Technology Program, Painting

### Denison Job Corps Center
- **Location:** Denison, Iowa  
  - **Phone:** (712) 263-4192
- **Trades:** Brick Masonry, Business Technologies, Carpentry, Certified Nursing Assistant, Culinary Arts, Facilities Maintenance, Painting, Security, Welding, Off-Center: LPN, Truck Driving, Automotive

*Off-center training has specific requirements regarding education, driver’s license, and test scores*

* **provides child care for students with children but there may be a waiting list of 1 – 2 years*

### Earle C. Clements Job Corps Center
- **Location:** Morganfield, Kentucky  
  - **Phone:** (270) 389-2419
- **Trades:** Auto Mechanics*, Business/Office Technologies, Carpentry, Computer Repair, Culinary Arts, Deckhand, Electrical Wiring, Facilities Maintenance, Certified Nursing Assistant (CNA), Painting, Plumbing, Roadway Express*, Tile Setting, Welding

*Students must have G.E.D., H.S.E.D., or diploma and a valid driver’s license to enroll into this trade*

### Golconda Job Corps Center
- **Location:** Golconda, Illinois  
  - **Phone:** (618) 285-6601
- **Trades:** Brick Masonry, Business/Office Technologies, Carpentry, Computer Repair, Culinary Arts, Electrical, Painting, Urban Forestry, Welding

### Joliet Job Corps Center
- **Location:** Joliet, Illinois  
  - **Phone:** (815) 727-7677
- **Trades:** Business Technologies, Facilities Maintenance, Certified Nursing Assistant (CNA), Pharmacy Technician, Painting, Security, Welding
Benefits of a Job Corps Scholarship

Job Corps is simply the most comprehensive career development program available to young men and women, ages 16 – 24.

Education
- High School Equivalency Diploma (H.S.E.D.) or
- High School Diploma (age and credit requirements attached)

Career Training
- Vocational training by certified instructors that is hands-on
- Work uniforms or clothes are provided for the training day
- Discounted tools may be available for full program graduates

On-Campus Living
- Dorm room with bunk beds and places for clothes storage
- Cafeteria meals
- Basic medical, dental, and vision care
- Recreational facilities and activities on and off center

Living & clothing allowance
- A modest living allowance is paid out bi-weekly to students
- Money is provided for students to purchase professional clothes
- Additional money is available to support dependent children

Completion Bonuses
- Students receive $250 for completing their education
- Students receive $750 for completing a vocational trade
- Students receive a total of $1,200 for full program completion

Employability Training
- Skill development in job search, career planning, & budgeting
- Acquire the computer skills necessary for today’s workforce

Career Placement
- Career transition assistance provided before graduation
- Resume preparation and completed employment applications
- Mock interviews to learn to communicate their skills effectively
- Work-based learning opportunities with local companies
- Graduates receive one year of career transition assistance

Additional benefits
- Driver’s education
- Paid travel to the center on scheduled departure date
- Paid travel for summer and Christmas vacation and graduation

Call (608) 242-4893 to learn more today!
Steps for Job Corps Enrollment

→ Educate yourself on the Job Corps program. Read this entire packet of information, log onto the internet at http://jobcorps.doleta.gov, and/or tour a Job Corps center. Tours are available at Blackwell weekdays 10:00 a.m. – 2:00 p.m. so call 715-674-2311 today and arrange to have lunch on center!

→ Complete the enclosed pre-application and mail or fax it to the Job Corps office in Green Bay (see address and fax number above). The interested student must complete the pre-application... not a parent or relative! Once I have received the pre-application, you will be contacted to discuss your eligibility for Job Corps and scheduled for an orientation.

→ Call to schedule an orientation at a nearby job center. Please see the office locations below and keep in mind that I cover 19 counties in Wisconsin and try to manage them as efficiently as possible.

→ Request a one hour interview with an Admissions Counselor after you have attended an orientation. An interview is required for enrollment into Job Corps. Students cannot interview without completing the enrollment requirements listed on the reverse side. Do not hesitate to contact me with any questions.

→ Additional documents may be requested following the scheduled interview. Once the application is complete, the student’s application will be sent to the center for review. Depending on center choice and trade preferences, acceptance into Job Corps can take anywhere from 4 - 12 weeks.

→ Job Corps departs students each and every Tuesday. Students will be notified by their admissions counselor once they’re accepted into the program so that transportation arrangements can be made.

Orientations be held at the various locations listed below and are approximately 1 – 1 ½ hours in length. If interested in attending, please call (920) 435-1543 to be scheduled for an orientation. All students will be asked to send in a completed pre-application prior to being scheduled for an orientation or appointment.

Blackwell Civilian Conservation Center
4155 County Highway H, Laona
*students can tour the center, attend orientation, and have lunch (cost: $2 per person)

Brown County Job Center
325 N. Roosevelt Street, Green Bay

Fond du Lac County Job Center
349 N. Peters Avenue, Fond du Lac

Langlade County Job Center
312 Forrest Avenue, Antigo

Manitowoc County Job Center
3733 Dewey Street, Manitowoc

Marinette County Job Center
1605 University Drive, Marinette

Oneida County Job Center
100 W. Keenan Street (Riverwalk Centre), Rhinelander

Fox Cities Workforce Devt. Center (Goodwill)
1800 Appleton Road, Menasha

Shawano County Job Center
707 East Elizabeth Street, Shawano

Sheboygan County Job Center
3620 Wilgus Avenue, Sheboygan

Waupaca County Job Center
120 West Badger Street, Waupaca

Oshkosh Workforce Development Center
315 Algoma Boulevard, Oshkosh
Enrollment Requirements
*a copy of your signed social security card (visit www.socialsecurity.gov/ or call 800-772-1213)
*a copy of your birth certificate (certified original is required for driver’s education; www.dhfs.state.wi.us/VitalRecords/)
*a copy of immunization records (shots such as your MMR, tetanus, etc….school may have)
*a copy of your health insurance (if covered)
*a copy of a driver’s license or photo ID (a picture ID from school would work)
*high school transcripts (most recent high school, alternative school, or home-school records)
*income verification: a tax return, W-2's, or two paycheck stubs (family income if under 18)
*an essay explaining your interest in Job Corps
*(5) emergency contacts including their current address and phone number
*receipts or proof of completion for any fines, restitution, and/or community service hours
*2 or 3 letters of recommendation (from non-family members)
*employment history (including employer addresses, phone numbers, and dates of employment)
*high school information form (form will be provided after pre-application is received if under 18)
*a copy of your diploma, G.E.D., or H.S.E.D
*a copy of your most recent Individualized Education Plan (IEP) or M-Team Report
*recommendation from social worker/probation agent if ever on supervision (form provided)
*child care arrangements including child’s birth certificate, social security card, & shot records

Medical Records: If hospitalized within the last four years or under a doctor’s care for any medical or mental health reason (asthma, counseling, or medications for example), please obtain the records or a discharge summary from your doctor prior to your interview if possible. They will be required for your application to ensure you receive adequate medical care while in the program.

Court History: Interviews cannot be conducted with pending court dates. All fines and restitution must be paid and community service hours completed prior to scheduling an interview. No exceptions! A court record (including traffic violations) is conducted on every applicant. An existing record does not automatically mean a student is ineligible, but it will be considered in the application process.

Upper Peninsula of Michigan: Michigan residents have the option to meet with a Michigan Admissions Counselor if they cannot travel to Wisconsin for an orientation. The Michigan centers are listed below:

Location: Detroit, MI  Size: 280 students  phone: (313) 852-0301
Trades: Business Technologies, Health Occupations (CNA), Carpentry, Painting, Facilities Maintenance, Computer Repair, and Advance Career Training

Location: Flint, MI  Size: 330 students  phone: (810) 232-9102
Trades: Business Technologies, Accounting Clerk, Computer Support Specialist, Health Occupations (CNA), Dispensing Optician, Dental Assistant, Manufacturing Technician, Welding, Bricklayer, Carpentry, and Painting  *provides child care also

Location: Grand Rapids, MI  Size: 270 students  phone: (616) 243-6877
Trades: Business Technologies, Culinary Arts, Health Occupations, Painting, Dispensing Optician, Facilities Maintenance, and Carpentry

phone: (608) 242-4893  email: Bergh.jason@jobcorps.org
mailing address: 1819 Aberg Ave,
Today’s date: ___________ PRE-APPLICATION (must be completed by the student, not anyone else)

Name: ___________________________________________ Social Security #: ______________________

Address: __________________________________________ number and street address or p.o. box

city state zip

Phone Number: (_______) __________________________ Message Phone: (_______) __________________________

County where you live currently __________________________ Place of birth __________________________

Please check all ways that you heard about Job Corps: ____TV  ____friend/family  ____school  ____Human services

_____probation/parole agent  ____bus poster  ____billboard  ____current/former Job Corps student

_____Job Center  ____Church  ____other (please list: ____________________)  ____newspaper (please name: __________________)

Age: ______ Date of Birth: ___________ Eye/hair color ___________ Height ___________ Weight ___________

Highest Grade Completed: ___________ When did you leave school? __________________________

Please Answer the Following Questions

Have you ever applied to Job Corps? _________ If yes, what center and when? __________________________

Have you been to Job Corps before? _________ If yes, what center and when? __________________________

Have you had any court appearances in the last three years? __________________________

If yes, please list the charges: __________________________

Have you been on probation or supervision in the last 3 years? _________ Why? __________________________

If yes, who was your probation officer? __________________________ Social Worker? __________________________

Number of dependent children: _________ Arrangements for child care: __________________________

Currently living with a parent?  Y  N Including yourself, how many are in the household? _________

Are you or your family receiving any public assistance or food stamps? __________________________

Are you covered by any medical insurance or Medicaid? _________ If yes, please list the name of the company,

policy number, and state where issued: __________________________

Total family income (last 6 months) ____________________________ Your personal income (last 6 months) __________________________

Currently working? _________ Where? __________________________ Since when? __________________________

If not, when did you last work? __________________________ How much is/was your wage per hour? __________________________

Do you have a valid driver’s license? _________
If no, check which applies:  [  ] never issued  [  ] suspended  [  ] revoked

Do you owe any fines, restitution, or community service hours? __________ (YES or NO)  How Much? __________